



How to Join the HERD and Manage Your Monthly Gift

Autumn Trails Stable monthly giving guide for donors

This guide explains how to sign up, access your Zeffy donor account, and make changes to your recurring gift.

Quick tip: Save your donation receipt or confirmation email. It includes the easiest path to activate or access your donor account.

Join the HERD

1. Go to the HERD monthly giving page: www.autumntrailsstable.org/theherd
2. Choose a monthly amount or enter your own custom amount.
3. You can select \$0 for the platform fee. If you have any questions about this, please email Roxanne at rmalone@autumntrailsstable.org
4. Complete your contact and payment information, then submit your gift.
5. Your first payment will be processed right away. Future monthly gifts will usually process on the same day of the month as your original donation.
6. Watch for your confirmation email and tax receipt. Keep that email for easy account access later.

Access your donor account

1. Open your most recent Zeffy confirmation email. At the top of the email, click the link to activate your donor account if this is your first time signing in.
2. If you have already activated your account, sign in to your Zeffy donor account using the same email address you used for your donation.
3. Once logged in, you will see your recent donations and recurring gifts in your donor dashboard.
4. Find your most recent monthly donation and click Manage.

Make changes to your monthly gift

What you want to do	Where to click in Zeffy	What happens next
Change your monthly amount	Select Update amount	Your new amount will apply to future payments.
Update your card	Select Update next to Payment method	A secure Stripe page will open so you can enter new card details.
Cancel your monthly gift	Select the red Stop button	Future recurring charges for that gift will end.

Frequently asked questions

Can I cancel anytime? Yes. You are in control of your recurring gift and can stop it through your donor dashboard.

Can the charge date be changed? Usually no. Zeffy processes recurring monthly gifts on the same day of the month as the original donation.

What if I need help? Contact our Development Director, Roxanne Malone at rmalone@autumntrailsstable.org and she can help update or stop a recurring gift on your behalf if needed.

Thank you for helping keep the barn steady month after month!

Autumn Trails Stable | www.autumntrailsstable.org/theherd | info@autumntrailsstable.org | 937.536.9912